

## Union County Volunteer Guardian Program

### Reimbursement Check Request for Car Insurance BI Limits & Mileage

Reimbursement of Insurance BI Limits: staple a copy of your insurance policy that shows limits of at least 100/300 to this completed form.

Make check payable to: (Please print neatly.)

Name \_\_\_\_\_ Daytime phone (\_\_\_\_) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mileage: list the information below.

Event	Description	Location	Date	Mileage

Car mileage is reimbursed for travel outside of Union County at \$.55 cents per mile, which includes gas & maintenance. We do not reimburse for any travel violations or accidents. Please include total mileage.

Please allow two weeks processing time for reimbursement.

You may mail, drop off, fax or send via email this form to the address listed below.

**Note:** The UCVGP reimburses mileage and increased BI car insurance (due to the VGP requirements) for hardship cases only.

Union County Volunteer Guardian Program  
18000 State Route 4, Suite D132  
Marysville, Ohio 43040  
Phone: 937-645-3140  
Fax: 937-578-0245  
Ucvgp1@gmail.com